

**Monitoring Report of Actions Arising from Audit Reports
(incorporating any actions outstanding at 31 March 2021 from earlier reports)**

URN	AUDITING BODY AND SOURCE	AUDIT AREA AND RESPONSIBLE MANAGER	PRIORITY	AGREED ACTION	PROGRESS REPORT TO DATE	TIMING FOR COMPLETION	STATUS ('Not started,' 'In progress or 'Completed')
AM F.up 2 (20/21)	RSM June 21: Final Report (20/21)	Asset Management – Asset Tracking Head of Governance and Asset Management	Medium	<p>When BlueLight has been implemented the Authority will ensure that when stock items are issued from stores to their final destination, the stock system and individual station equipment lists are correctly coded to show the movements.</p> <p>Evidence of the local stock list including correct location coding should be available where required. Training around issuing stock and recording this on the system will also be delivered by members of staff responsible for each store.</p>	The asset tracking Watch Commander remains absent from work at the moment which has resulted in a delay in completion of the asset tracking training within training centre. As a result of this, Station Manager Technical has been tasked with liaising with the supplier of the software as a priority in order to arrange a consultation meeting / training for technical personnel to undertake in order to establish the minimum amount of work that is required in order to maintain the system. This work is a priority for the technical team and will ensure that the project can be closed formally as soon as possible. Technical have arranged for the previous Crew Commander asset tracking to return to assist in marking up equipment and entering equipment onto the system on an ad hoc basis to ensure that new and returned equipment can be tracked. The H&S department have provided support by ensuring that all risk assessments linked to equipment have been uploaded onto the Sphera system and accounts have	<p>Original April 2022</p> <p>Extension to: October 2022</p> <p>Extension to December 2022</p> <p>Extension to March 2023</p>	In progress

					been established for all Firefighters to ensure that they can access the system. TEM will be arranging for training to be delivered to the training centre instructors via an alternative route due to the continued absence of the WC Asset tracking. Once this training has been completed, phase 1 of the project will be closed.		
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